

**City of Stayton
City Council Minutes
December 2, 2024**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA, STAYTON
Time Start: 7:00 P.M. Time End: 8:27 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Council President Stephen Sims	Julia Hajduk, City Manager
Councilor David Giglio	Alissa Angelo, Assistant City Manager
Councilor Ben McDonald	Gwen Johns, Police Chief
Councilor Jordan Ohrt	Janna Moser, Library Director
Councilor David Patty	James Brand, Finance Director
	Jennifer Siciliano, Community & Economic Development Director
	Melanie Raba, Administrative Special Projects

AGENDA	ACTIONS
REGULAR MEETING	
Announcements	
a. Additions to the agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
Public Comment	<p>Brian Quigley, Stayton spoke regarding his health and requested to be reappointed as Mayor for the remainder of his elected term.</p> <p>James Loftus, Stayton spoke regarding his interaction with the Police department.</p> <p>Ms. Hajduk gave procedural direction to Council regarding both public comment statements.</p>
Consent Agenda	
a. November 18, 2024 City Council Work Session Minutes	Motion from Councilor Patty, seconded by Councilor Ohrt, to approve the Consent Agenda as presented.
b. November 18, 2024 City Council Regular Session Minutes	Sims, Giglio, McDonald, Ohrt, Patty: Yes Motion passed 5:0.
Presentations	None.
Public Hearing	None.
General Business	
Ordinance No. 1070, Adopting Biennial Budgets	
a. Staff Report – James Brand	Mr. Brand reviewed the staff report.

b. Public Comment

Council asked for clarification regarding the “whereas” statements and discussed the need to make clear the council’s intent for the budget committee to meet annually. Staff responded.

Brian Quigley, Stayton sought clarification regarding balancing the budget at the end of the biennium and cost savings. Staff responded.

Mark Kronquist, Stayton expressed his desire for the Budget Committee to meet annually.

c. Council Discussion

Council discussed the need to prioritize maximizing the budget and not have left over funds in any area at the end of the budget biennium.

Council discussed amending the ordinance to indicate that the budget committee is required to meet annually to review the budget and give them the authority to make changes to the budget if necessary.

Ms. Hajduk discussed Stayton Municipal Code and the ordinance and gave suggestions on possible amendments to the ordinance.

Council Giglio discussed his desire to include the budget committee before passing the ordinance with discussed changes.

d. Council Decision

Motion from Councilor Ohrt, seconded by Councilor Giglio, to amend Ordinance 1070, changing the sixth whereas statement from “may” to “shall” and inserting a new section after section 2. The new section shall state, “Council directs staff to plan for a robust budget committee meeting no less than annually to review costs, potential changes, and ensure the committee understands their role and opportunities for changes.”

Sims, Giglio, McDonald, Ohrt, Patty: Yes
Motion passed 5:0.

Motion from Councilor Patty, seconded by Councilor Ohrt, to approve Ordinance 1070, as amended.

Sims, McDonald, Ohrt, Patty: Yes
Giglio: No
Motion passed 4:1.


<p>Ordinance No. 1071, Updating SMC3.04 to Raise Small Procurement Threshold to \$25k</p> <p>a. Staff Report – James Brand</p> <p>b. Public Comment</p> <p>c. Council Discussion</p> <p>d. Council Decision</p>	<p>Mr. Brand reviewed the staff report.</p> <p>None.</p> <p>Council asked for clarification on how we will get bids in the future. Staff responded.</p> <p>Council asked for clarification if this is a required change and asked for a review of the pros and cons of the proposed change. Staff responded.</p> <p>Motion from Councilor Patty, seconded by Councilor Giglio, to approve Ordinance 1071.</p> <p>Sims, Giglio, McDonald, Ohrt, Patty: Yes</p> <p>Motion passed 5:0.</p>
<p>Communications from City Staff</p>	<p>Ms. Hajduk announced open committee positions and Richard Lewis’ decision to resign from the Parks Board and Planning Commission.</p> <p>She shared that staff will be surveying Westown Dr. for the upcoming road improvement project and provided an update on Ida St. sewer project.</p> <p>Ms. Hajduk gave an update on the holiday events that started on Friday and will conclude next Friday at the tree lighting event.</p> <p>Ms. Siciliano gave an update on the Planning Commission and Public Arts Commission.</p> <p>Mr. Brand spoke regarding a potential incentive program for utility account holders who participate in paperless and/or autopay.</p>
<p>Communications from Mayor and Council</p>	<p>Council stated Mr. Quigley is the elected Mayor and if he is ready to serve out his term they would reappoint him.</p> <p>Councilor Ohrt and Giglio thanked Council President Sims for filling the role in Mayor Quigley’s absence.</p> <p>Councilor Giglio thanked those who ran for the open City Councilor positions and encouraged them to stay involved and run again in the future.</p> <p>Council President Sims discussed a letter of support he is seeking authorization to sign in support of a local business in need and shared information about an upcoming</p>

concert.

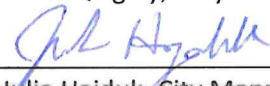
Councilor Giglio spoke clarifying his opinion on the biennial budgets.

APPROVED BY THE STAYTON CITY COUNCIL THIS 16TH DAY OF DECEMBER 2024, BY A 4:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 12/16/24

By: 
Brian Quigley, Mayor

Date: 12-17-24

Attest: 
Julia Hajduk, City Manager